



SCDOT - OFFICE OF PUBLIC TRANSIT

Grant Management System



Purpose

The Grant Management System is designed to assist applicants to timely and effectively apply for federal grant funds for transportation services within the state. This electronic application package contains the necessary forms and instructions for a complete application.





GMS Highlights

- The development of the new Grant Management System is complete and ready for grant applications
- GMS training has been provided by OPT to sub-recipients
- GMS Benefits:
 - Electronic Forms
 - Electronic Signatures
 - Automated Submission
 - E-filing
- Deployment of GMS will increase productivity between sub-recipients and OPT by streamlining the grant application process
- Deployment of GMS will slowly eliminate the need for paper based records



Step One – Log into GMS



Windows Security

Connecting to sp.scdot.org.

 User name

Password

Domain: NTS

Remember my credentials

OK Cancel



Step Two – Sub-recipient completes Grant Application

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GMSPackage

SCDOT.GrantsPackage - GMSDocumentUploadWP

Annual Application for Funding	Upload	View	Delete
Certifications and Assurance	Upload	View	Delete
Budget Documents	Upload	View	Delete

Submit Cancel



Step Three – Grant Manager Reviews Application

Grants Package Review Form

<i>Agency Legal Name</i>	Jones County Disabilities and Special Needs Board
<i>Reference Number</i>	GMS18154035
<i>Program</i>	1
<i>Fiscal Year</i>	2018-2019
<i>Contract Number</i>	

Document Name	Action	Review Status	Reviewed By
Certificate and Assurance	View	Pending ▼	
Annual Application	View/Edit	Pending ▼	
Budget Document	View/Edit	Pending ▼	
Contract Document		<input type="button" value="Create"/>	



Step Four – Automated Notification of Status

[Test] SCDOT Office of Public Transit GMS17110254 – A new Grants Package has been submitted

SMPSHPT13T2@dot.state.sc.us

Sent: Tue 8/15/2017 11:12 AM

To: Aryal, Nishant; Johnson, Jamison D; Livingston, Awanda Y; Rayford, Michelle; Solan, Ann M.

Grants Package was submitted by Jones County Disabilities and Special Needs Board. The Annual Application for funding and Budget Documents have been reviewed and approved by corresponding groups. Please review the Grants Package and you may proceed to create Contract Document.

The reference number is **GMS17110254**.

Click [here](#) to view the item associated with this request.

This is an automated e-mail generated by the SCDOT's Virtual Transit e-Forms site. This e-mail was sent from an unmonitored account. Please do not send e-mail replies directly to this account.

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QUESTIONS????





Contact Information

SC Department of Transportation
955 Park St.
Columbia, SC 29201



Public Transit Director: Johnny Mmanu-ike
Email : Mmanu-ikeJK@scdot.org
Phone: 803-737-099

Grants Manager: Rayford, Michelle
Email: RayfordMD@scdot.org
Phone: 803-737-0742

Thank You.

